

# SHUTTLE CANCELLATION FORM

Please complete and either save the form and attach it to an email addressed to: [mmcgivern@ptny.org](mailto:mmcgivern@ptny.org), or print and mail form to:

PTNY, Attn: Erie Canal Tour  
33 Elk Street, Albany, NY 12207

DATE:  NAME:  PHONE #

## CANCELLATION/REFUND POLICY:

**REFUNDS:** To receive a refund of your shuttle reservation, minus a **\$10 cancellation fee per rider (cancellation fee increases to \$15 per rider after June 7)**, you must submit this written cancellation request no later than June 20, 2020. All refunds will be given by check. You must indicate below the mailing address where we should send your check.

### No shuttle reservation refunds after June 20, 2020.

Cancel 8-day rider shuttle at the beginning of the ride - **July 11, 2020** for the following people:

Name:

Name:

Name:

Cancel 4-day shuttle from Syracuse to Buffalo on **July 15, 2020** for the following people:

Name:

Name:

Name:

Cancel 8-day rider shuttle at the end of the ride- **July 19, 2020** for the following people:

Name:

Name:

Name:

Cancel 4-day shuttle from Albany to Syracuse on **July 15, 2020** for the following people:

Name:

Name:

Name:

**WHERE SHOULD WE SEND YOUR REFUND CHECK OR CREDIT SLIP?**