

PARKS & TRAILS NEW YORK

# CYCLE THE ERIE CANAL

## RIDER REGISTRATION CANCELLATION FORM

Please complete and either save it and attach it to an email addressed to: [mmcgivern@ptny.org](mailto:mmcgivern@ptny.org), or print and mail form to:

PTNY, Attn: Erie Canal Tour  
33 Elk Street, Albany, NY 12207

DATE:  NAME:  PHONE #:

### CANCELLATION/REFUND POLICY:

**REFUNDS:** To receive a refund of your ride registration and shuttle reservation, minus a **cancellation fee per rider (fees increase on June 8)**, you must submit this written cancellation request no later than June 20, 2020. All refunds are issued by check. Please indicate below the mailing address where we should send your check. No refunds after June 20, 2020. If your refund request is made after June 20, 2020, you may be eligible to receive a credit. No shuttle reservation refunds or credits after June 20, 2020. No ride registration refunds or credits after June 30, 2020.

**CREDITS:** After June 20, 2020, to receive a credit for your ride registration, minus a **cancellation fee per rider (fees increase on June 21)**, you must submit this written cancellation request no later than June 30. Credits can be used toward a future PTNY Cycle the Erie Canal bike tour. No credits after June 30, 2020.

| <b>CANCELLATION FEE PER RIDER:</b> |                          |                         |
|------------------------------------|--------------------------|-------------------------|
| <b>Rider Type</b>                  | <b>Fee before June 8</b> | <b>Fee after June 7</b> |
| 8-day Rider                        | \$100                    | \$150                   |
| 4-day Rider                        | \$50                     | \$100                   |

- No ride refunds after June 20.
- No ride credits after June 30.
- No shuttle refunds after June 20.
- No shuttle credits.
- Cancellation fee increases after June 7.

**CANCELLATION REQUEST** (include names of riders cancelling)

**WHERE SHOULD WE SEND YOUR REFUND CHECK OR CREDIT SLIP?**

**CYCLE THE ERIE CANAL IS A PARKS & TRAILS NEW YORK EVENT**

33 Elk Street Albany, NY 12207 518-434-1583 [eriecanaltour@ptny.org](http://eriecanaltour@ptny.org)