

# NEXT STEPS REPORT for



March 2006

Provided by:  
**Parks & Trails New York**  
and made possible through:  
**Healthy Trails Healthy People**  
A program of



To help communities across the state become more physically active through the creation of multi-use trails

**Funded in part by a grant from the Healthy Heart Program of the New York State Department of Health.**

## Table of Contents

<b>Introduction .....</b>	<b>page 3</b>
<b>Background .....</b>	<b>page 3</b>
Community Selection .....	page 7
Community Profile .....	page 7
Accomplishments to date .....	page 7
Other Plans.....	page 9
<b>“A Community Trails Workshop” 9/28/06 .....</b>	<b>page 9</b>
Format .....	page 10
Participant Responses .....	page 11
Workshop Evaluation .....	page 12
<b>Suggestions for Next Steps .....</b>	<b>page 12</b>
Develop an Active Program for Corridor Promotion .....	page 12
Newsletter.....	page 12
Website .....	page 13
Guided Hikes .....	page 13
School programs .....	page 13
Village Kiosk.....	page 14
Strengthen the Organization .....	page 14
Land Owner Partnerships & New Stakeholders .....	page 14
Continued Volunteer Efforts .....	page 14
1989 Village Master Plan – Board Resolution to Re-affirm .....	page 15
Implement The Action Plan .....	page 15
Fund Raising .....	page 15
Continue Planning Phase Two and Three.....	page 16
Continue Parks & Trails New York Support .....	page 17
Apply for National Parks Service Rivers and Trails Program.....	page 17
 <b>Appendix A – Action Plan .....</b>	 <b>page 17</b>
<b>Appendix B – Photos of Existing Conditions .....</b>	<b>page 36</b>
<b>Appendix C - Brochure .....</b>	<b>page 38</b>
<b>Appendix D – Trail Vision Map.....</b>	<b>page 41</b>
<b>Appendix E – U.S. Census Report.....</b>	<b>page 43</b>
<b>Appendix F - Fund Raising Letter .....</b>	<b>page 51</b>
<b>Appendix G – Flier for September 28, 2006 Workshop.....</b>	<b>page 54</b>
<b>Appendix H – 9/28/06 Participant Comments Summary .....</b>	<b>page 56</b>
<b>Appendix I – 9/28/06 Questionnaire and Survey Summary.....</b>	<b>page 58</b>
<b>Appendix J – 9/28/06 Workshop Evaluation Summary .....</b>	<b>page 61</b>

## INTRODUCTION

According to the 2005 Behavioral Risk Factor Surveillance System Survey conducted by the State of New York Department of Health and the Center for Disease Control, 57% of New York adults are overweight or obese. Medical research has shown that a sedentary lifestyle can contribute to high blood pressure, heart disease, diabetes, osteoporosis and an increased risk for some forms of cancer. Easily accessible, close to home, multi-use trails can provide no or low cost opportunities for everyone, irrespective of age or ability, to increase their level of daily activity and become more involved in their community.

*Healthy Trails, Healthy People* (HTHP), a program of Parks & Trails New York, helps communities across the state become more physically active through the development of local multi-use trails. The effort is funded in part by a five-year grant from the Healthy Heart Program of the New York State Department of Health. The goal of HTHP is to help communities, such as Chittenango, build the vision, constituencies, and local support that are critical to long term success of trail projects. HTHP provides technical assistance, workshops, mini-grants and organizational support to a selected number of communities as well as general informational resources and conferences for trail advocates across the state.

As part of HTHP, The Village of Chittenango was chosen in December 2006 to receive help with the development of a multi-use Creek Walk and Neighborhood Trail. To date, Parks & Trails New York staff has worked with the Chittenango Creek Walk and Neighborhood Trail Committee to present a workshop on trail development and provide trail design recommendations, advice on easement acquisition, and assistance in the completion of a Recreational Trails Program grant application. Based on these efforts, Parks & Trails New York is pleased to provide this document as a guide for the committee to follow as the “next steps” in meeting their goal of a public, community trail.

## BACKGROUND

### COMMUNITY SELECTION

The Village of Chittenango Creek Walk and Neighborhood Trail was selected by Parks & Trails New York as one of its *Healthy Trails, Health People* program projects because it met or exceeded the following selection criteria:

- **Existing plans and resolutions recommending open space preservation and trail development, highly supported by the municipality.**

On July 8, 2004, the Village Board passed a resolution to form a committee in response to a Neighborhood Revitalization Report prepared in December 2003 by the Syracuse University Center for Public and Community Service. The report recommended that corridors around Chittenango Creek and the Erie Canal be viewed as public space and that these corridors be celebrated and preserved while making safe off-road connections between residential areas, the downtown, and other Village resources. The volunteer committee, comprised of Village residents, designed an “Action Plan” that was approved by the Village Board in September 2004 and then revised and re-approved by the Board in October, 2006 ([See Appendix A- Action Plan](#))



In addition, the 1989 Village of Chittenango Long Range Master Plan, Chapter V, #12 “Special Studies: Chittenango Creek”, suggested a recreational corridor use for this area. (See [Appendix B - Photos of Existing Conditions](#)). And finally, the Town of Sullivan Comprehensive Plan, adopted in January 2006, and the Town of Sullivan Parks and Recreation Department Five Year Plan recommended development of this area for health improvement opportunities, outdoor recreation, provision of neighborhood connections and emergency service and maintenance accessibility.

- **A corridor with potential links to community resources.**

The long-range goal is to develop, in phases, a system of trails, neighborhood links and sidewalks totaling 3.3 miles in length. When completed, the trail system will link Chittenango’s neighborhoods, a Village and Town Park, Stonehedge Rehabilitation Center, prime trout fishing areas, the Village commercial district, the Chittenango Landing Canal Boat Museum, and the Erie Canal National Heritage Corridor.

- **A mission in line with that of Parks & Trails New York and the Healthy Heart Program.**

The mission of the Village of Chittenango’s Creek Walk and Neighborhood Trail project is to enrich the quality of life of residents and visitors by connecting the community so that it is more cohesive, increasing accessibility for persons with disabilities and enhancing opportunities for recreation, health, fitness, education and economic improvement while showcasing areas of natural beauty and historic importance within the community.

This mission parallels Parks & Trails mission to expand, protect and promote a network of parks, trails and open spaces throughout our state for use and enjoyment by all.

- **Established community groups and citizens committed to the trail’s development.**

More than thirty years ago, the Chittenango Garden Club began efforts to develop a trail in this location. The political and economic factors at that time did not allow this plan to become a reality but the desire to complete the trail never waned. Today, in addition to the fourteen-

In addition to an Action Plan, the trail committee – which boasts a landscape architect, civil engineer, graphic artist, historian, land surveyor and heavy equipment operator among its ranks - has also prepared a conceptual drawing demonstrating phased development for the entire system, a promotional brochure (See Appendix C), logo, and several power point presentations. They meet monthly and have hosted trail walks and volunteer days to clear debris and scrubby vegetation from the corridor.

The first of three public information sessions was hosted in September 2003. Eighty-four residents attended the meeting and gave input. A second public meeting was held in December 2003 to gain further input and reach individuals who were unable to attend the first meeting. Fifty-five residents signed the attendance sheet. The third public meeting was held in June 2004 and while well attended – no official count was taken.

### CREEK WALK A NEIGHBORHOOD TRAIL SYSTEM

RESIDENTIAL DEVELOPMENTS

1. TUSCARORA HEIGHTS
2. HEARTHSTONE VILLAGE
3. FAIRVIEW TERRACE
4. WESTERLY HILLS
5. LAURA COURT
6. BERRYVIEW TRACT
7. BUTTON TRACT
8. BOYD TRACT
9. GENERAL SCHUYLER ESTATES
10. VALLEY ACRES

VILLAGE PARK - KIRSCHENHEIMER PARK

TOWN OF SULLIVAN PARK

— CHITTENANGO CREEK AND HISTORIC ERIE CANAL

A. CHITTENANGO CENTRAL HIGH SCHOOL (B-12)

B. LAKE STREET ELEMENTARY SCHOOL (K-5-G)

C. BANK

D. LIBRARY

E. VILLAGE MUNICIPAL BUILDING

F. BUSINESS DISTRICT

G. CHITTENANGO LANDING CANAL BOAT MUSEUM

H. CHITTENANGO PLAZA

— SIDEWALKS: RUSSELL ST. BRIDGE TO LAKE ST. [COMPLETED SUMMER 2008]  
INTERSECTION LAKE ST. & RUSSELL ST. TO SULLIVAN PARK ENTRANCE [PROPOSED 2007]

--- CREEK WALK PHASE 1, 2, 3

### TRAIL VISION PLAN

The map shows the town of Chittenango with various colored overlays indicating different areas and trails. A legend on the left lists residential developments (numbered 1-10), village park (yellow circle), town of Sullivan Park (light blue circle), Chittenango Creek and Historic Erie Canal (blue line), and various landmarks (lettered A-H). It also includes information about sidewalks, creek walk phases, and neighborhood link connections.

**NEIGHBORHOOD LINK CONNECTIONS**

- PROPOSED: MILL STREET DRIVE ROAD
- PRE-EXISTING: HIGH SCHOOL INTO SULLIVAN PARK
- COMPLETED: RD. BERRYVIEW DRIVE (IN LAURELWOOD VILLAGE)
- KIRSCHENHEIMER PARK (#2 HEARTHSTONE VILLAGE) 1004
- UNDER CONSTRUCTION: FORBES AVENUE / SC. WEBSTER DRIVE 2005-2007

0.5 MILES TO CITY NET LINK TRAIL  
APPROX. 0.5 MILES TO TUSCARORA TRAIL VIA LAKE TRAIL

1-28-07

5





Senator David Valesky talks to Mayor Robert Freunsch and members of the community about the Chittenango Creek Walk and Neighborhood Trail System at the September 28, 2006, "Community Trails Workshop" hosted by Parks & Trails New York, The Chittenango Garden Club and the Village of Chittenango

Also at this meeting, Senator David Valesky, Assemblyman William Magee, the Madison Chapter of Trout Unlimited, the Chittenango Garden Club and the family of Frank Vero were recognized for their contributions. Thirty attendees signed the register representing eleven different community organizations. Eleven individuals expressed interest in becoming involved in the project more actively.



Donna Lynch explains Vision plan to community member at 2006 Chamber of Commerce Business Exposition

The committee has also participated in two Chamber of Commerce Business Expositions and maintains a staffed information booth at Oz Fest (which in future years will be called the Oz Extravaganza).

- **A corridor with interested private owners and significant public ownership and support.**

A significant portion of the trail system is owned by public entities, including the Town of Sullivan, the Village of Chittenango, the New York State Office of Parks Recreation and Historic Preservation and the New York State Canal Corporation. Easement agreements are being negotiated by the trail committee, on behalf of the municipality, for the remaining portions which are privately held. The Village of Chittenango will be responsible for the trail and will maintain the trail once completed, by providing police patrols, emergency services and trash pickup. In addition, the Village provides the committee with an annual budget (2006-2007 year is \$8,500) to be used towards the development of the trail. The Village Board is committed to sustaining the project through annual budget appropriations, and has offered to provide any required matching dollars for grants obtained by the committee for trail development.

## COMMUNITY PROFILE

According to the 2000 Census Data for the Village of Chittenango, New York, the population is 4,855 with 1,968 housing units in a land area that covers 2.44 square miles.

69.9 % percent of the population contributes to the labor force. Of those commuting to work, a total of 94.5 % drive in a car. 2.5% percent walk and another 1.3 % commute by some other means besides public transportation. The mean travel time to work is 23.6 minutes. Increasing a system of trails throughout the community could encourage more people to commute to work by bicycle or by walking.

**Appendix E** from the U.S. Census Bureau, clearly describes the complete community profile of Chittenango, New York.

## ACCOMPLISHMENTS TO DATE

With the help of “Sparkplugs” Donna Lynch and Bill Nickal, the trail committee has taken an idea whose conception dates back over 30 years and brought it closer to being a reality than ever before. They have revived the dream – but this time with an organized, methodical step-by-step approach. They have gathered the professionals, done the homework and are now working to raise enough funds to be able to build the trail.

It began more than 30 years ago when the local garden club thought that a path along the Chittenango Creek would be a good idea for the community. There was even some initial clearing and grading work completed and road millings were deposited along the corridor. However, money and interest in the development of the trail was limited and before long the corridor was back to being an overgrown foot trail used only by those wishing to access the creek for fishing. On May 23, 1989, a Long Range Master Plan for the Village was adopted that proposed a path in generally the same location as the present proposed corridor.

The real trail revival came on September 30, 2003 when a “Community Workshop” sponsored by the Syracuse University School of Architecture – Community Design Center was held at the Chittenango High School Cafeteria as part of a college community design class. The students visited Chittenango to gather information about the community and its assets, codes, people,

businesses and features. Part of their project included a plan for the revitalization of the community. The resulting report, "Envisioning Chittenango: Design Guidelines for Chittenango" instigated the renewed planning efforts for a community trail system.

On June 29, 2004, a meeting was held to discuss the development of a "creek walk and neighborhood trail-way system" committee. The trail committee was made official on July 8, 2004, and committee meetings are now held on the third Monday of each month at 7:00 p.m. at the Village of Chittenango Municipal Building. Three local residents offered to act as co-chairpersons and to seek other interested volunteers. These three chairpersons were Donna Lynch, Bill Nickal and Jeff Collier. Today there are fourteen active committee members, all of whom are volunteers and Chittenango residents. Bill and Donna have stayed on as co-chairs.

The trail committee members include a civil engineer, graphic artist, historian, heavy equipment operator, licensed land surveyor and a landscape designer with a master's degree in landscape architecture. These citizens have designed the trail system vision plan, based on input from town meetings, "The Action Plan", two Power Point presentations, a promotional brochure, and logo to help implement the project. The initial "Action Plan" was adopted by the Village Board by resolution on August 24, 2004. A revised "Action Plan" was adopted by the Village Board on October 3, 2006 and it outlines the details of Phase One construction. It is through the efforts of this committee that four private property owners have entered into an agreement to allow the Village to acquire permanent easements through their property for Phase One of the Creek Walk. The committee continues to work, with assistance from Mayor Robert Freunscht, on negotiating additional easements for the remaining corridor.

Committee members have also given presentations to twelve organizations in the community, have enlisted the assistance of other community members and have promoted the trail by participating in two Chamber of Commerce Business Expositions, the OzFest, and Canalway Trail Celebration events.

More than eighty citizens have donated a combined 161 hours in volunteer labor to help clear brush in preparation for the development of Phase I of the Creek Walk Trail. Donated equipment and professional services have been received from the Village of Chittenango Department of Public Works, Town of Sullivan Highway Department, a surveyor, landscape designer, artist, computer programmer, arborist, and a local landscape company.

Madison County Chapter 680 of Trout Unlimited has provided a \$500 donation and certified donation letter to construct a handicapped accessible fishing platform on Chittenango Creek for Phase One. A Small Cities – Small Towns grant of \$5000 was received in the fall of 2006, and will be used to help pay for materials and other costs associated with the construction of the platform. A licensed surveyor has pledged to donate his services for the remaining survey work needed to develop the project. Two Eagle Scouts candidates from Boy Scout Troop 11 will complete projects to contribute to the trail development at the South Webber and Forbes Avenue Neighborhood Trail segments. The committee was awarded \$6000 dollars from Assemblyman Magee, \$3,000 from Senator Valesky and in 2006-2007, has an annual operating budget of \$8,500 from the Village of Chittenango.



An application for a \$100,000 Recreational Trails Program grant was completed by the trail committee and submitted in October 2006. The Village was prepared to make a \$36,000 match if the grant was awarded. Unfortunately, the project was not selected for the grant. The Village continues its offer to supply the funds for any grant that requires a match.

As of October 2006, \$2,500 had already been raised in miscellaneous community donations towards the project. On February 21, 2007, the Committee began a “How You Can Help Build the Dream” fundraising campaign. (See Appendix F) The new campaign mailed letters to 35 individuals and businesses in the community and has already raised \$50.00 through this effort. The fundraising letter identifies the financial and human labor needs of the project and asks that interested parties consider making a donation of time, money or materials. The campaign also offers an option to buy memorial benches and site amenities, such as kiosks, trash receptacles and pet stations.

Finally, a single anonymous donation of \$10,000.00 dollars was made at a meeting by a community member who said that “Chittenango has always been my community and now I want to do something to give back.” This donation was in response to publicity about the project in the newspaper.

#### OTHER PLANS

The Town of Sullivan Comprehensive Plan, adopted by the Town of Sullivan Board of Supervisors in January 2006, recommends development of the Chittenango Creek corridor for recreation and to provide connections to neighborhoods. Likewise, the Town of Sullivan Parks and Recreation Department Five Year Plan, cites the need to develop additional recreational and health improvement opportunities for all residents and visitors to the community. The Recreation Five Year Plan expresses an interest to work co-operatively with the Village of Chittenango to this end.

#### COMMUNITY TRAIL WORKSHOP PREPARATION

On September 28, 2006 Parks and Trails New York presented a “Community Trails Workshop” as part of the assistance offered through the *Healthy Trails Healthy People Program*. Prior to the event, Parks & Trail New York staff had walked the trail corridor on two occasions, once with co-chairs Donna Lynch and Bill Nickal and once with Town Historian and trail committee member Dick Sullivan.



Parks & Trails staff, Fran Gotcsik and Terry Barney Conway walk Phase One with Bill Nickal and Donna Lynch  
(See Appendix B – Photos of Existing Conditions for more views of corridor)

Press releases about the workshop were sent to the *Syracuse Post Standard*, the *Chittenango Bridgeport Times* and included on the Parks & Trails website and in its electronic newsletter, Parks & Trails E-news. The Public Access TV Channel 99 listed the Trails Workshop on its list of local events.

Parks & Trails New York developed a flier for the workshop (See Appendix G) which was mailed to local stakeholders, landowners and organizations and posted in and around the community.

A cleanup day was held on September 9, 2007 where the workshop was announced.



Flier that was used to advertise meeting in the community.  
(Full size in Appendix G)

Senator David Valesky speaks to community and Mayor Robert Freunschmidt.

## FORMAT

The meeting was hosted by the Village of Chittenango Parks Commission and Board of Trustees, and the Village of Chittenango Garden Club. Mayor Robert Freunschmidt welcomed 35 members of the community, Senator David Valesky and Parks & Trails New York staff members Fran Gotcsik and Terry Barney Conway. He introduced the Village of Chittenango Creek Walk

Committee and then introduced Senator Valesky who spoke briefly before awarding Chittenango with a Legislative Initiative Award of \$3000 to be processed through the Office of Parks, Recreation and Historic Preservation. Following Senator Valesky's comments the Mayor made an announcement that Assemblyman Magee was also making a \$6000 Legislative award to the project. The family of the late Frank Vero was recognized for their generous memorial contribution of \$800 to the trail fund and then the Mayor accepted the presentation of a check for \$500 from Bob Salmon and Bob Smith of the Madison County Chapter 680 of Trout Unlimited as well as a pledge to construct a handicap accessible fishing platform for the community in Phase One..



Mayor Robert Freunschdt accepts donations made by Bob Smith and Bob Salmon from the Madison County Chapter 680 of Trout Unlimited.

Co-Chair Bill Nickal introduced Parks & Trails New York staff member Terry Barney Conway who gave a presentation that highlighted the social, economic and health benefits that this community could expect to realize with the development of the trail and addressed some common concerns that landowners often have about privacy, crime and liability.

Bill Nickal then gave a video presentation about the trail corridor which documented the progress that has been made on the ground and asked people to please become involved in future trail development. Immediately following Bill's video, the audience participated in a question and answer session led by Parks & Trails New York staff member Fran Gotcsik.

Ideas were exchanged and further input about specific details like location for lighting, security patrols from local law enforcement personnel and the location of the fishing platform were discussed. Officer Paul Donaheu assured the community that the trail would be patrolled by officers as part of their regular duties. The coach for the local high school track and cross country teams indicated his desire to have these youthful athletes train on the trail so that they will not face the dangers of running on narrow shoulders of the local road system. Trail Committee member Elizabeth Metz documented all of the comments discussed during this part of the session. (See Appendix H – Participant Comment Summary)

## PARTICIPANT RESPONSES

The general mood of the audience was receptive, interested and supportive. The Chittenango community clearly wants to have this trail system built. No one expressed opposition to the idea

of building this trail at the meeting. A snowmobile enthusiast wanted to know if the Phase One trail could be used for snowmobiles and Committee Chair Bill Nickal replied that he would like to work with the snowmobile groups to plan for trails that would connect into the community, but that at this time, the network planned for within the Village would be limited to non-motorized vehicles only (other than rescue and maintenance vehicles). Bill stressed that the committee would be willing to look at other trail options for use by snowmobiles and encouraged the individual to stay involved in the planning process.

A survey and questionnaire was given at the end of the presentation. Fifteen of the thirty five in attendance completed a questionnaire and survey.

All of those who filled out the questionnaire said that they or their family would use the Creek Walk. The highest use would be walking followed by biking and wildlife and bird observation. Other highly desired trail activities were snowshoeing, cross country skiing and just general relaxing. Most said that they would use the trail at least three times a week. Seven out of the fifteen respondents asked to be notified about future volunteer work days. (See Appendix I – Questionnaire Summary)

## **WORKSHOP EVALUATION**

An evaluation form for the workshop was distributed and fifteen attendees completed the evaluation. Overall most felt that though the presentations were too long they delivered in a professional manner and provided useful information. (See Appendix J – Workshop Evaluation Summary) All names were entered into a data base of people interested in the Chittenango Creek Walk that the committee will maintain. All attendees were thanked for their participation with a personal letter from the Co-chairs of the trails committee.

## **SUGGESTIONS FOR NEXT STEPS**

### **DEVELOP AN ACTIVE PROGRAM FOR CORRIDOR PROMOTION**

#### Newsletter

The Village of Chittenango publishes a community newsletter on a quarterly basis. The Creek Walk Committee always has a section of the newsletter devoted to news about the trail system. The corridor should continue to be promoted in this newsletter as it reaches all members of the community four times a year. Targeted letters should be sent out as needed, to contact stakeholders, landowners, businesses and civic organizations regarding current activities.

#### Website

Currently the Village of Chittenango has a website at:

<http://www.e-gtech.com/chittenango/index.php>. The Mayor and the Village Clerk maintain this basic site and have offered to provide either space on it for Creek Walk Committee news or a link to a page the trail committee could develop on their own. Because so many people now choose the Internet as their primary means of getting information, it is absolutely necessary that the Creek Walk is promoted on the Internet.

It is recommended that the Village website have a link to a web page for the Creek Walk Committee that will be the committee's responsibility to work with the Village staff to design and maintain. The Creek Walk Committee should include the following on the webpage:

- an introduction to the project with a short history or background
- a trail vision map
- the official minutes of the monthly Chittenango Creek Walk Committee meetings
- a photo gallery of the trail
- a list of supporters
- a link to “What’s New”
- a link to “Ongoing Work Details and Volunteer Projects”
- a link to “How to Get Involved”, and finally
- a link to where someone can make a donation over the internet or information on how to pledge a donation

Committee members should provide the Village Clerk, or other staff assigned to Information Technology with information to update and maintain the webpage on a monthly basis.

### School Programs

Every effort should be made to involve school groups whenever possible. As one community member stated at a trails workshop, “If you can hook the kids, they will be interested for a lifetime and you will probably get the parents support too”. Environmentally or recreationally oriented classes and sports teams or clubs should be encouraged to have activities focused on trail development and use.

In 2006, The High School Environmental Science Club had bundled seedlings provided from the Cooperative Extension Agency. Biology teacher Lisa Lowenburg got the shrubs for free through the State Department of Environmental Conservation’s Seedlings for Schools program. Students potted high bush cranberry, toringo crabapple, swamp rose and silky dogwood shrubs. Those plants were rooted in pots over the winter and cared for by committee members. In the spring of 2007, they were planted along the trail in an effort to stabilize the bank on the bare slope on South Weber Drive. These accomplishments should be celebrated and highlighted with a community walk along the trail.

The cross country team and the track team should also be encouraged to take part in any activities that promote the trail’s development as this will eventually become a training route for these teams. They could be asked to organize fund raisers during community hike days, such as bake sales or a demo run followed by a spaghetti dinner at the high school or a hot dog cook out in Sullivan Park.

Any time a community hike is held, the instructors and coaches should be contacted to encourage their students to participate.

### Guided Hikes

Guided hikes should always invite school groups but they should also be scheduled as part of a bigger network of events. It is recommended that the committee schedule a hike a minimum of two times a year. Larger events to tie into include the annual National Trails Day Canalway Trail Celebration and the Oz Extravaganza. Local Historians, like Dick Sullivan, or local Naturalists, should be invited to lead guided hikes to help educate the hikers on the resources along the trail and in the community.



Currently the hikes can be conducted using corridors where easement agreements are already in place and the developed Neighborhood Trail links through the parks that will eventually connect to the proposed Creek Walk. At each hike, vision plans and brochures should be available and information about ongoing volunteer opportunities, such as the fundraising appeal and the trail steward and adopt-a-trail programs should be discussed. These hikes should highlight any recent accomplishments like a planting project, DPW completion of a trail segment, or a volunteer work effort and recognition should be given to participants. It would also be advisable to end each walk at an event of some sort, whether it is a work day, or a picnic or a fund raiser in the park.

#### Village Kiosk

Any time a trail event is held, it should be promoted on the newly constructed community signboard that is located on Route 5 on the eastern entrance to the Village and on the Village Website.

### **STRENGTHEN THE ORGANIZATION**

#### Land Owner Partnerships and New Stakeholders

Up until now, the committee has only focused on development of Phase One of the Creek Walk. However, in the Trail Vision Plan, the entire corridor has conceptually been identified. It is imperative that all landowners of property in any corridor identified on the Trail Vision Plan be contacted as soon as possible. The committee should first develop a list of all land owners who own property that could potentially be a part of the trail corridor and a list of all land owners directly adjacent to the corridor. This includes any residential owners and any business or organizations that are along the path.

These people are stakeholders in the project and could be the number one allies or opponents of the project. It is critical that they are directly identified and brought into the process from the beginning. They need to be informed about what has occurred so far, why they have been identified, and what might be asked of them in the future. They should be given the name and phone number of a Creek Walk Committee Chairperson to contact if they have any questions or concerns, and they should personally be invited to all development meetings for the entire corridor. They should be kept abreast of the efforts that have been made and the accomplishments of the committee toward the project.

A database should be maintained of these landowners. Additionally, a database of all persons who have come to a meeting made an inquiry or participated in a volunteer effort or a hike should be maintained for future contact.

#### Continued Volunteer Efforts

The Village of Chittenango sponsors an annual “Community Betterment Day” which is always held on the last Saturday in April. This continues to be a day when the trail committee has sponsored a volunteer work day.

This year, an arborist has been contracted to submit a proposal to remove some large trees around the trail easement on the Stonehenge Rehabilitative Residence Center. Volunteers will be

needed to help cut up the fallen trees and clear debris. The local Boy Scouts and other volunteers will be needed to work on building shade structures to cover benches in this area to make up for the loss of shade. Additionally, recruitment is currently ongoing to identify a civic organization that will demolish the current screened in porch which lies on the easement and rebuild a newly re-located screened-in gazebo for the Stonehenge residents elsewhere on the property.

Boy Scout Troops 11 & 33 are local troops who will continue to donate hours to the project for years to come.

The trail steward program and the adopt-a-trail program are currently being studied by the committee, but will not be implemented until Phase One of the Creek Walk is built or the South Webber and Forbes Avenue Neighborhood connection is completed. The trail steward will be asked to walk the trail on a regular basis, fill out a simple form to report conditions and activity on the trail, including any damage or vandalism, and to pick up any litter that they see while walking. They will submit this form to the Creek Walk Committee at the Village Clerk's office. The trail steward will get a T-shirt with the Creek Walk logo on the front and trail steward printed on the back.

Businesses and civic organizations will be contacted to "adopt" sections of the trail once it is constructed and will get a small trailside sign to acknowledge their commitment. This adoption could involve financial support – but most definitely will include volunteer maintenance and monitoring activities.

#### 1989 Village Master Plan – Board Resolution to Re-affirm

The Village of Chittenango has an approved Master Plan that identifies the corridor in Phase One of the Creek Walk to be used to connect neighborhoods and provide opportunities for walking and recreation. However, this plan is now 18 years old. It would be beneficial to have the current Village Board reaffirm its commitment to this intended use for the land adjacent to the Chittenango Creek. Ideally this would be accomplished by the Village Board updating the Master Plan. This is not on the current agenda for the Village Board, and, in lieu of that action, the committee has gotten the Board to minimally pass a resolution that supports the development of the trail system shown on the Trail Vision Plan and the associated Action Plan.

#### **IMPLEMENT THE ACTION PLAN**

The Chittenango Creek Walk Committee has been very diligent in keeping a current Action Plan for Phase One of the Creek Walk. (See Appendix A) The committee had developed an initial "Action Plan" which was adopted by the Village Board by resolution on August 24, 2004. A revised "Action Plan" was adopted by the Village Board on October 3, 2006. The details of Phase One construction are outlined in this revised plan and should now be accomplished in the order set forth in the plan.

The committee is currently engaged in securing easements for all of the properties needed to implement Phase One and some of the sections for Phase Two.

The committee has a surveyor and an engineer who are conducting river surveys to determine if a hydraulic analysis study will be required. DEC has indicated that if the committee can demonstrate that flood waters will not be impacted by the construction of the fishing platform, then DEC will be satisfied and the full HECRAS hydraulic study will not be required.

The committee paid \$135.00 to purchase the 1984 FEMA Flood Model which will be used as a reference and guide for the engineers to follow if the full HECRAS is required. The surveyor is gathering the elevation data required by the engineer's pro-bono. The river survey will be conducted by a local engineering firm.

### CONDUCT FUND RAISING

The trail project is highly supported by both the community and the local municipality. The crux of the work now is to raise enough funds to build the trail and to continue to gain the required easements to construct the trail in the desired location.

Fundraising is needed in order for the trail to be constructed. The committee is actively engaged in a fundraising appeal and continues to pursue grant opportunities that will provide funds for trail construction. The appeal includes the opportunity for individuals, businesses and organizations to buy a memorial bench along the trail or other site amenities (like a pet station, a trash receptacle or a kiosk) where a small plaque on the item will advertise their name or memorial (See Appendix F).

Other suggestions for fundraising are tied to holding events at the end of community walks that would engage student groups, their families and the community at large. While these forms of fundraising rarely produce large sums of money, they can serve to keep the project alive in the eyes of the community and also provide an opportunity to educate people about the project and potentially bring more supporters into the critical mass of supporters. These could be in the form of spaghetti dinners, bake sales and picnics in the park.

Parks & Trails New York highly suggests that the trail committee continues to watch the funding section of our website at [www.ptny.org](http://www.ptny.org), and our electronic newsletter "Parks and Trails E-News" for new and current grants opportunities, and that they apply for all grants for which they are eligible. Currently, the Trail Committee is writing an application for a Central New York Community Foundation Grant to cover the construction costs of Phase One of the Creek Walk.

Mayor Freunscht has continued his ongoing support by pledging matching funds from the Village budget to meet the requirements of any large grant that is received. The Village also continues to donate DPW time and equipment during trail construction efforts. Actual construction of Phase One will be done by the DPW Department.

### CONTINUE PLANNING PHASE TWO AND THREE

The most critical steps at this point are to involve all of the landowners in the process, to gain all the easements needed for the entire project, and to raise money for construction.

As Phase One is built, the trail must begin to focus on the programming steps suggested earlier in this report and the development of an Action Plan for Phases Two and Three.

As previously mentioned, it cannot be stressed enough how critical it is to contact the landowners of Phase Two and Three now and include them in the development of the overall project immediately.

#### **APPLY FOR ASSISTANCE FROM NATIONAL PARKS SERVICE RIVERS AND TRAILS PROGRAM**

The National Parks Service has a Rivers and Trails Program that offers support for groups developing trails. It would behoove the Chittenango Creek Walk Committee to contact the National Parks Service to apply for additional assistance from this National Agency.

#### **CONTINUE PARKS & TRAILS SUPPORT**

Parks & Trails recognizes that it takes time to develop a vision, and build the constituencies and local support needed to ensure long term success of a trail project. While the Chittenango Creek Walk has been in the making for more than 30 years, it is only now that the trail is beginning to be realized. Parks & Trails New York's Healthy Trails, Healthy People program anticipates multi-year support for communities like Chittenango that are actively committed to and involved in trail development.

With the suggestions found in this report and with adherence to implementing the steps outlined in the action plan developed by the trail committee, the Village of Chittenango is well positioned to move forward with construction of this trail. As the project proceeds, the community is encouraged to continue to contact Parks & Trails New York for further assistance.

Parks & Trails New York has reviewed the committee's grant application for RTP funds and have also reviewed their application for the Community Foundation Grant. Parks & Trails New York will continue to provide these reviews as their funding allows and to notify the committee of any and all funding opportunities available. Parks & Trails is available to the committee at any time to offer technical advice.

**APPENDIX A – Action Plan 10/03/06**



# **Village of Chittenango**

## **Village Parks Committee**

### **Neighborhood Trail & Chittenango Creek Walk Sub-Committee**

Bill Nickal, Donna Lynch and Jeff Collier – Co-Chairpersons

Appointed July 15<sup>th</sup>, 2004

Re-appointed July 26<sup>th</sup>, 2005 again July 2006

## **Action Plan**

### ***Community Problem:***

A Neighborhood Revitalization Report 2003 prepared by the Syracuse University Center for Public and Community Service, for the Village of Chittenango, saw as a problem the fact that neighborhoods were disconnected from each other and from our downtown business district.

**Purpose:** Assist the Village of Chittenango as they develop a Multi-use Path/Trail (Non-motorized) System to connect its various neighborhoods by identifying, defining, constructing and maintaining a multi-use trail system. This will be a Multi-use trail system, which will connect North, East, South and West neighborhood developments with the Village of Chittenango Business District, Town of Sullivan Park, and The Erie Canal State Park at Chittenango Landing Canal Boat Museum.

Assist the Village of Chittenango Officials as they develop a Creek Walk which will travel along the Chittenango Creek from the Business District to the Erie Canal Park Trail, and Neighborhood Trail System. **(see Attachment "A")**

### ***Mission Statement:***

To enrich the quality of life for the Village of Chittenango residents and visitors. Connecting the community so that it is more cohesive. Increasing the accessibility and enhancing opportunities for recreation, health and fitness, education and economic improvements, while showcasing areas of natural beauty and historic importance.

**Long Range Goal** – To develop in phases, a system of stand alone trails totaling 3.3 miles in length. When completed trails will link neighborhoods together with each other, a Village of Chittenango park, the Town of Sullivan Park, the commercial

district, the Chittenango Landing Canal Boat Museum and the New York State Erie Canal Park Towpath Trail.

**Objective:**

**A. Creek Walk**

- Preserve and protect the open green space corridor along Chittenango Creek.
- Improve water quality and fishing access along Chittenango Creek.
- Provide safe and accessible opportunities for recreation, exercise and fitness, while accommodating a variety of users.
- Improve the economic vitality to the downtown area by guiding residents and visitors past signage that will direct them to shops, restaurants and other businesses in the area.
- Offer first hand experience opportunities for citizens of all ages to learn about and appreciate the importance of their natural environment.
- Provide an area for outdoor learning and interpretation.
- Provide an alternate transportation route through the business district in a natural, restful and recuperative setting.
- Improve community relations by fostering interactive and co-operation between citizens, while providing opportunities to become acquainted through a variety of volunteer trail work projects.
- Encourage community pride and stewardship of the land.

**B. Neighborhood Link and Sullivan Park –**

- To link our disconnected neighborhoods by building or improving pedestrian/bicycle pathways.
- Build a 10 foot wide pathway from neighborhood links to Sullivan Park which will accommodate bicycle/foot traffic.
- Provide increased accessibility to existing fitness trails and other recreational opportunities within Sullivan Park.
- To provide a pedestrian pathway to the Chittenango Creek Walk and the business district link.

**A. Organization(2000 census):**

Village of Chittenango

population 4,855

Town of Sullivan

population

14,991

County of Madison

population

59,441

School District: Chittenango Central

3 Elementary, 1 Middle, 1 High School

Total enrollment 2,490

## ***B. Action Plan For Community Intervention***

### **1.0 Outline Neighborhood Trail and Creek Walk Project:**

1.1 Formation of Sub-Committee to develop Trail System Action Plan and see it to completion.

1.1.1 Sub-Committee shall consist of Chairperson(s) and committee members who report to Village Parks Committee.

- ***Jeff Collier, Donna Lynch, and Bill Nickal – July 15<sup>th</sup>, 2004***

1.1.2 Sub-Committee shall develop action plan for approval by the Village Board.

- ***Approved by Village Board by resolution 24 August 2004***
- ***Amendments approved by Village Board by resolution 3 October 2006***

1.1.3 Sub-Committee shall set up a regular meeting schedule to oversee progress, encourage participation of residents, expand the sub-committee and report findings to Village Parks Committee.

- ***3<sup>rd</sup> Monday of the Month @ Village Hall***

1.1.4 Sub-Committee shall develop operating budget.

1.1.4.1 Operation Budget (***see Attachment "B"***)

1.1.5 Sub-Committee shall oversee the project from start to finish.

1.1.6 Sub-Committee shall continue to evaluate project and make recommended changes as necessary. –  
***Revised 10/03/06.***

1.2 Develop Power Point (PP) project for presentation to local organizations, businesses, neighborhoods, government agencies and individuals to gain support for projects.

***Completed 9/15/2004, revised 13 Feb. 2005***

1.2.1 Power point presentation shall be developed to outline project objectives, neighborhood trail heads, connecting trails to Sullivan Park and Creek Walk and its three phases. ***Completed 9/15/2004***

1.2.2 Power point presentation shall consist of various maps and photographs to enhance presentation.  
***Revised and updated 9/30/06***

1.2.3 Power Point presentation shall include the need for local support both in funding and labor. ***Ongoing project***

- 1.2.4 Power Point presentation shall include the need for local government support both in funding, labor and grant applications. **Ongoing project**
- 1.2.5 Power Point presentation should include the benefits (recreational, beautification, and financial) of the project and the impact on the neighborhood, businesses and Village as a whole. **Completed 9/15/2004, revised 13 Feb. 2005**
- 1.3 Use project presentation to acquire financial backing and labor related services necessary to complete and maintain the trail project. **Initiated 10/15/2004**
- 1.4 Develop Tri-fold brochure to explain project and its objective for circulation to residents and organizations. **3<sup>rd</sup> revision 9/28/06**
  - 1.4.1 Tri-fold brochure shall include project definition, trail system mapping and village contact numbers for more information. **Completed 11/01/2004, reprint August 2005, September 2006**
- 1.5 Developed Creek walk/Neighborhood Trail Logo **Completed 21 Nov. 2005**
- 1.6 Develop an Adopt-A-Trail or Bench program to encourage individual, neighborhood, civic organizational and business support of the trail project.
- 1.7 Sub-Committee shall define trail system components.
  - 1.7.1 Trail System and its locations (Neighborhood/Creek Walk) using available maps and sketches (**see Attachment "A"**)
  - 1.7.2 Where trails will be located and what stages they will be developed. **Initiated 6/10/2005**
  - 1.7.3 Meet with property owners and obtain right-of-way through property in the form of easement or land use permits. **Initiated 6/10/2005**
  - 1.7.4 Define Trail width (*New York State Parks- Statewide Comprehensive Outdoor Recreation Plan 2003*)
  - 1.7.5 Trail clearing and debris removal **Phase 1 Initiated 6/15/2005**
  - 1.7.6 Establish trail surface structure. (*New York State Parks- Statewide Comprehensive Outdoor Recreation Plan 2003*)
  - 1.7.7 Define use of Non-motorized Trail System (i.e. walking, jogging, bicycling, snow skiing) (*New York State Parks- Statewide Comprehensive Outdoor Recreation Plan 2003*)
  - 1.7.8 Location of Trails Heads and parking **Phase 1 established 2005**
  - 1.7.9 Type and location of signs showing trails and other special features

- 1.7.10 Proposed maintenance (trail stewards, Village DPW)
- 1.7.11 Define location of Spurs along creek walk
- 1.7.12 Define Location and design of Handicapped Accessible fishing platform **Partnered with Trout Unlimited Local 680 8 Sept. 2006**
- 1.7.13 Trail amenities (benches, business signage, trash cans etc.)

## **2.0 Local Support:**

- 2.1 Develop coalition of local organizations, businesses, neighborhood, and individuals to assist in development, marketing concept, funding, labor, and promotion of Trail and Creek Walk Project.
  - 2.1.1 Contact various neighborhoods and make PP presentation to gain support. ***Initiated September 2004***
  - 2.1.2 Contact civic organizations and present PP project to gain funding and support. ***Initiated September 2004***
    - 2.1.2.1 ***Chittenango Garden Club letter of support and donation of \$1200.00 on 7 January 2005.***
    - 2.1.2.2 ***Fred Vero memorial fund \$800.00 December 2005***
    - 2.1.2.3 ***Trout Unlimited Madison County 680 - \$500 September 28, 2006***
- 2.2 Present project objectives to local news organizations to promote project. ***Initiated September 2004 on file***
- 2.3 Partnered with Chittenango Landing Canal Museum for Non-profit status. ***19 November 2005***
- 2.4 Present project to Local, County and State Officials for support both financially and in-kind labor service opportunities. ***Initiated September 2004***
  - **Selected as Parks and Trails New York Healthy Trails Healthy People Program 19 November 2005**

## **3.0 Neighborhood Trails Identification:**

- 3.1 Define Neighborhood Trail Heads and Trails using appropriate village maps and photographs. **(Timeline 2005 – 2006)**
  - 3.1.1 **Westerly Hills** tract (Hill Street right-of way) to Sullivan Park
  - 3.1.2 **South Webber from Kirschenheiter Memorial Park** to Sullivan Park
    - ***Initiated spring 2006***
  - 3.1.3 **South Berkey Drive** to Sullivan Park –



- **Completed 29 October 2004 see "Attachment C"**
- 3.1.4 **Forbes Avenue** to Sullivan Park
  - **Initiated construction 17 August 2005**
- 3.1.5 **Berkey Drive** to Sullivan Park
- 3.1.6 **Hawthorne Way** thru Kirschenheiter Memorial Park to South Webber Drive.
  - **Completed 30 September 2005**
- 3.1.7 **Dyke Road, Valley Acres** to Genesee Street and Creek Trail Head
- 3.1.8 **Russell Street to Lake Street Side Walk Connection** – Construct 580 feet x 5 feet wide sidewalk from Chittenango Creek Trail Link west on Russell Street to Lake Street. **See "Attachment D" completed 31 August 2006**
- 3.1.9 **Russell Street to Sullivan Park Side Walk Connection** – Construct 586 feet x 5 feet wide sidewalk from Russell Street to the entrance of Sullivan Park which will tie Neighborhood Trails to link with Creek Walk. **See "Attachment D"**
- 3.2 Identify the feasibility of land usage using maps, photographs and village right of ways.
- 3.3 Develop signage to identify trails within the neighborhoods, at street crossings and parking areas.
- 3.4 Develop method of trail clearing and begin program. **Initiated 6 July 2005**

#### **4.0 Creek Walk Project:**

- 4.1 Build a totally accessible trail 1.09 miles in length, with a clear tread width of 10 feet (overall travel-way being approximately 16 feet in width to allow for 3 feet of trimmed brush on either side) that will run relatively straight in a North-South direction along the east side of Chittenango Creek from Genesee Street north to the Chittenango Landing Canal Boat Museum. Trail will be constructed in (3) Phases.

**Short Range Goals** – Begin focus on Phase One development. Focus on Neighborhood Trail systems and links with Creek walk. Begin work on Neighborhood Trails which are already defined.

- 4.1.1 Sub-Committee shall organize and define trail width, surface, and base. *(New York State Parks- Statewide Comprehensive Outdoor Recreation Plan 2003)*

- 4.2 **Phase One** – Route 5/Genesee Street to Russell Street  
(Timeline July '04-August '07)
- 4.2.1 Village Officials to acquire right of way or property acquisition in the form of an Easement/Land use Permit to five (5) properties along the east side of Chittenango Creek. **Initiated 7/10/2005**
  - 4.2.2 Build a constituency of support through the dissemination of printed materials, letters, presentations and meetings with organizations, individuals and government officials within the Village, Town, County and State. **Initiated 5/10/2005**
  - 4.2.3 Recruiting support by way of pledges of cash donations, professional services, supplies, materials, equipment and volunteer labor. **Initiated 5/10/2005**
  - 4.2.4 Build a totally accessible trail .358 miles in length, with a clear tread width of 10 feet (overall travel-way being approximately 16 feet in width to allow for 3 feet of trimmed brush on either side) that will run relatively straight in a North-South direction along the east side of Chittenango Creek. **(New York State Parks- Statewide Comprehensive Outdoor Recreation Plan 2003)**
  - 4.2.5 The surface of the trail shall be flat, firm and stable having a solid base consisting of #2 stone (run-a-crush), asphalt millings and compacted stone dust as a surface layer. The clear tread width of 10 feet shall accommodate two-lane traffic for pedestrian, wheel chair, bicycle, snowshoe, and cross country ski users with a degree of slope less than 0.0 to 5%. **As outlined in the New York State Parks, Recreation and Historic Preservation Statewide Comprehensive Outdoor Recreation Plan 2003 Table 3.1**
  - 4.2.6 A minimum of two resting intervals with benches.
  - 4.2.7 Three spurs will be added, one providing access for an accessible handicap fishing platform, the remaining two for viewing and resting areas near the creek. **Initiated 6/10/2005**
  - 4.2.8 Handicapped Fishing Platform (ADA compliant) - Design and construct a handicapped fishing platform 10' x 16' in location designated. **Initiated 1 August 2006 by Trout Unlimited Madison County Chapter 680, NYS Small Cities/Small Towns Grant \$5000**
  - 4.2.9 Trailheads will be located at the Western end of the Village Parking lot and its boarder with the creek, with it's terminus on Russell Street.

- 4.2.10 Trailheads will be identified with an appropriately built Kiosk, identifying trail and information about trail to include maps.
  - 4.2.10.1 **Phase 1 – Kiosk design approved, construction pledge by Boy Scout Troop #11**
- 4.3 **Phase Two – Russell Street to Tuscarora Road (Timeline August '07-July '08)**
  - 4.3.1 Village Officials to acquire right of way or property acquisition along creek. ***Property Owner contacts initiated October 2005***
  - 4.3.2 Build a totally accessible trail .326 miles in length, with a clear tread width of 10 feet (overall travel-way being approximately 20 feet in width to allow for 5 feet of trimmed brush on either side) that will run relatively straight in a North-South direction along the east side of Chittenango Creek.
  - 4.3.3 The surface of the Non-motorized trail shall be flat having a solid base ***As outlined in the New York State Parks, Recreation and Historic Preservation Statewide Comprehensive Outdoor Recreation Plan 2003 Table 3.1***
  - 4.3.4 Trail Heads will be located at the Russell Street connection and with it's terminus on Tuscarora Road.
- 4.4 **Phase Three – Tuscarora Road to The Chittenango Landing Canal Boat Museum and the State of New York Erie Canal Park System. ( Timeline July '07-August '08) Meet with NYS Canal Corp. 25 Jan 2006**
  - 4.4.1 Village Officials to acquire right of way or property acquisition along trails and creek walk. ***Property Owner contacts initiated October 2005***
  - 4.4.2 Build a totally accessible trail .409 miles in length, with a clear tread width of 10 feet (overall travel-way being approximately 20 feet in width to allow for 5 feet of trimmed brush on either side) that will run relatively straight in a North-South direction along the east side of Chittenango Creek.
  - 4.4.3 The surface of the trail shall be flat having a solid base. Compacted stone dust will be used for the surface layer. The clear tread width of 10 feet shall accommodate two-lane traffic for pedestrian, wheel chair, bicycle, snowshoe, and cross country ski users

- 4.4.4 Trail Heads will be located at the Tuscarora Road connection and with it's terminus at the Chittenango Landing Canal Boat Museum.

## **5.0 Adopt-A-Trail/Bench Program:**

- 5.1 Meet with civic organizations, neighborhood groups and businesses and present the Adopt-A-Trail/Bench Program.
- 5.2 Encourage organizations to adopt a section of the trail and/or creek walk.
- 5.3 Encourage organizations to build or purchase a park bench for a portion of the trail or creek walk.
- 5.4 Organization will be responsible for the labor necessary for the construction and maintenance of the portion of the trail they choose to adopt.
- 5.5 Signage will be allowed to indicate that the portion of the trail has been constructed and maintained by the organization.

## **6.0 Local Government Services:**

- 6.1 Use of Village legal services to acquire land right-a-ways or land acquisitions as necessary. ***Initiated November 2004***
- 6.2 Use village legal services to develop liabilities policies and procedures.
- 6.3 Use of local Public Works Department services when available to clear trails and creek walk (haul away cleared brush, haul in fill as necessary, groom trails in winter months etc.).
- 6.4 Use of local government equipment necessary to clear trail/creek walk and provide maintenance after construction is complete (i.e. trash removal).
- 6.5 Use local law enforcement work release programs for labor related details when available (i.e. Madison County Sheriff and Georgetown Corrections).
- 6.6 Use of local government for funding (grant writing).

## **7.0 Stream Bank Improvements:**

- 7.1 Establish contact with a representative from D.E.C. ***Initiated 10/15/2004 Kevin Bliss (Permit Manager)***
- 7.2 Explore various Stream Bank projects to enhance fishing access
- 7.3 Fallen tree and debris removal ***(9/24/05, 10/22/05, 12/10/05,)***
- 7.4 Stream bank beautification

## **C. Trail Construction- Non-motorized Trail/Path**

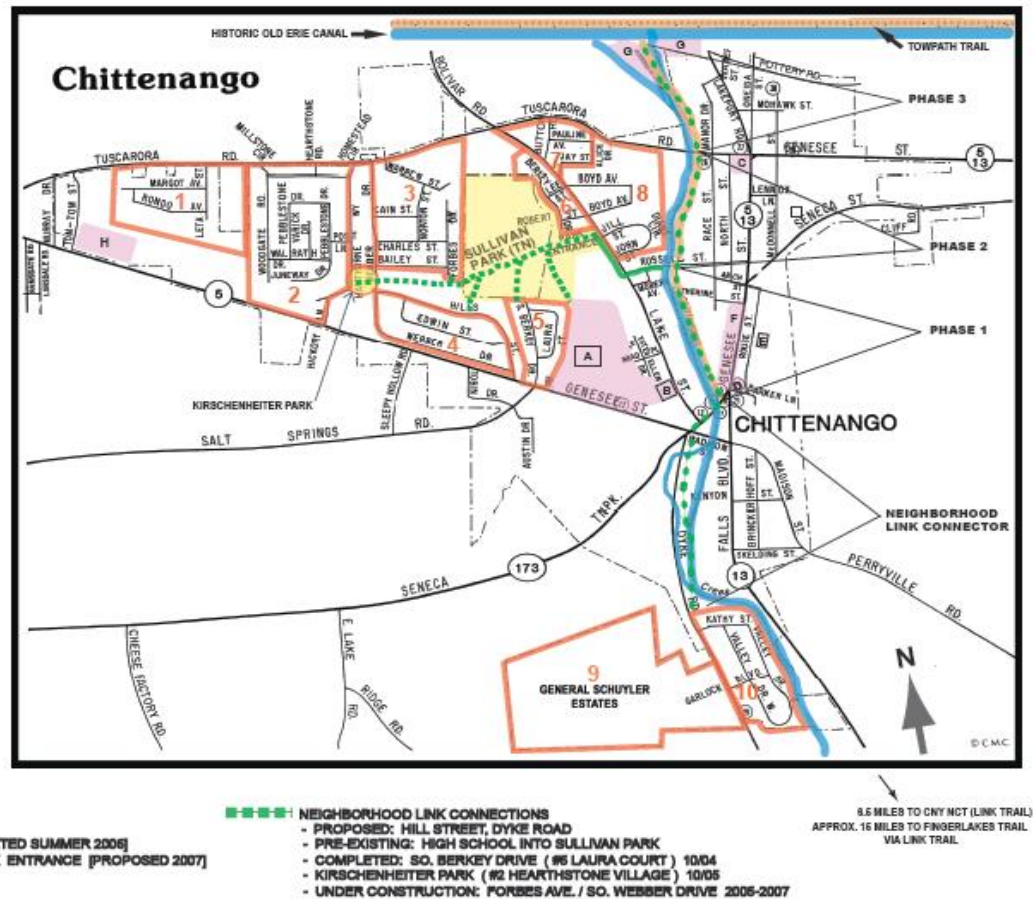
- 1.0** Layout and Design- ***As outlined in the New York State Parks, Recreation and Historic Preservation Statewide Comprehensive Outdoor Recreation Plan 2003 Table 3.1***
- 2.0** Design, Finance, and Construct Handicap Accessible Fishing Platform –
  - 2.1 Design drawings initiated 8 September 2006, approved design concept similar to the Dept. of Environmental Conservation Platform currently in Oneida County.



# "Attachment A"



## TRAIL VISION PLAN



**"Attachment B"**  
**Operating Budget-**  
**As of November 17<sup>th</sup>, 2006**

**1) Proposed Project Budget (in whole dollars)**

Expense Item Description	Support from Village	+	Support from outside funds	+	Requested from Grant source	=	Total Dollars
1. Neighborhood Trail. South Webber Link	20,835.00	+		+	10,138.00	=	30,973.00
2. Neighborhood Trail. South Berkey Link	2,311.00	+		+		=	2,311.00
3. Neighborhood Trail. Forbes Ave. Link							
4. Neighborhood Trail. Hill Street Link							
5. Creek Walk Phase 1 (construction)	5,000.00	+	1,200.00 5,000.00 2,286.00	+	3,000.00	=	16,486.00
6. Creek Walk Phase 2 (construction)		+		+		=	17,145.00*
7. Creek Walk Phase 3 (construction)		+		+		=	17,145.00*
8. Side Walk Russell/Lake Street	18,054.00	+		+		=	18,054.00
9. Side Walk Lake Street/Jill Street		+		+	17,866.00	=	17,866.00
10. Land Surveyor Phase 1 Phase 2 Phase 3		+	1500.00	+	2300	=	3800.00
11. Civil Engineer Phase 1-C&S* Phase 2 Phase 3		+		+		=	10,500.00
12. Landscape Architect Phase 1 Phase 2 Phase 3		+		+		=	
13. Archeological Survey Phase 1		+		+	15,000.00	=	15,000.00
14. Lawyer Fees Phase 1 Phase 2 Phase 3	3,000.00	+		+		=	3,000.00
15. Administration Fees Phase 1- C&S DEC Permit		+	750.00 3000.00	+		=	750.00 3000.00
16. Parking Area Trail Heads Phase 1 Phase 2 Phase 3		+		+	\$2039.36 \$2039.36 \$2039.36	=	6118.00

17. Village '05-'06 Budget	7500.00	+		+		=	7500.00
18. Tri-Fold 1 <sup>st</sup> print	1,100.00	+		+		=	1,100.00
19. Trash Receptacle (5) and lids, mounts and domes Phase 1 expense		+	1690.00	+		=	1,690.00
20. Pet Stations (2) Phase 1 expense		+	758.00	+		=	758.00
21. Benches (5), including arm rests Phase 1 expense		+	2024.00	+		=	2,024.00
22. Entrance/Exit Gates Each Phase (552.92)		+	1658	+		=	1,658
23. Other Sources: Tree Service- Herbicide Spraying-		+	1000.00	+		=	1,000.00
24. Kiosk							
25. Fishing Platform	5,000.00	+	*8,000	+		=	13,000.00
<b>Totals</b>						=	<b>\$190,878.00</b>

**2) Budget Explanations:**

1. Neighborhood Link South Webber Drive by Village Highway Superintendent
2. Neighborhood Trail South Berkey Link completed by Village DPW
3. Neighborhood Trail Forbes Ave. Link not yet quoted.
4. Neighborhood Trail Hill Street Link not quoted as of this date
5. Creek walk phase 1: (5,000.00 from Village, \$1,200.00 from Garden Club, 2,286.00 from Boy Scout project include local Lions Club, Knights of Columbus, Fire Company Ladies Auxiliary other local volunteers).
6. \*Quote by Village Highway Superintendent plus 4% increase for year.
7. \*Quote by Village Highway Superintendent plus 4% increase for year.
8. Side Walk Russell Street to Lake Street quoted by Village Highway Superintendent
9. Side Walk Russell Street to Jill Street quoted by Village Highway Superintendent
10. Land Survey by Forrest Sequin L.S 8/6/05.
11. Civil Engineer (C&S Engineers \$5500 for Hydraulic Analysis, \$5000.00 for trail design, Dunn & Sgromo \$8000.00))
12. Landscape Architect yet to be quoted.
13. Archeological Survey estimate by Chittenango Canal Landing Museum.
14. Lawyer fees quoted by Village Clerk
15. Administrative Fee by Safety First for Power Point project.
16. Parking Area Trail Heads quoted by Highway Superintendent.
17. Village budget line adopted by Board of Trustee's
18. Tri-folds from Syracuse Blue Print with 2 printings completed.
19. NYS Contract price by Dennis Culver
20. R.E. Woodson, Rochester NY 7/21/05
21. NYS Contract price by Jamestown Advanced Products

22. Entrance/Exit Gates quote by New York State Parks Superintendent Ken Showalter, includes parts and Labor
23. Tree Service and Herbicide by Chittenango Landscapes 11/15/05.
24. Kiosk
25. Fishing Platform quote by C&S Engineers (\$8000.00).

**Proposed Project Budget & Explanation Worksheet**  
**Phase 1**

**3) Proposed Project Budget (in whole dollars)**

Expense Item Description	Support from Village	+	Support from outside funds	+	Requested from Grant source	=	Total Dollars
<b>Pre-Development</b>							
1. Land Survey	1500.00	+	2300.00	+		=	3800.00
2. Hydraulic Analysis	3500.00	+		+		=	3500.00
3. Herbicide treatments		+	In-kind service 500.00	+		=	500.00
4. Archeological Study	3500.00	+		+	3500.00	=	7000.00
5. Tri-folds		+		+		=	
6. Fishing Platform: Design-	4000.00	+		+	4000.00	=	8000.00
7. Trail Design	2500.00	+		+	2500.00	=	5000.00
8. DEC Application	1500.00	+		+	1500.00	=	3000.00
9. Kiosk Design		+	2862.00	+		=	2862.00
Totals	16,500.00		5,662.00		11,500.00		33,662.00
<b>Development</b>							
1. Parking	976.00	+		+	450.00	=	1426.00
2. Phase 1 Construction Materials		+	1200.00	+	6152.00	=	7352.00
3. Construction Labor/Equipment	10913.00	+		+		=	10,913.00
4. Black top paving		+		+	3192.00	=	3192.00
5. Fishing Platform- Construction		+	9425.00	+		=	9425.00
6. Kiosk		+	(donated labor)1872.00	+		=	1872.00
7. Trash Receptacles		+	1815.00	+		=	1815.00
8. Pet Stations		+	482.00	+		=	482.00
9. Benches		+	1849.00	+		=	1849.00
10. Entrance/Exit Gates		+	(donated labor)	+	1104.00	=	1104.00
11. Split Rail Fencing		+	(donated labor)	+	1985.00	=	1985.00
12. Bushes for property barrier		+		+	15,497.00	=	15,497.00
13. Bike Rack		+	266.00	+		=	266.00
Totals	11,889.00		16,909.00		28,380.00	=	57,178.00
Acquisition of Land							

1. Legal Fees/Easements	1500.00	+		+	1500.00	=	3000.00
2. Stonehedge Property Appraisal 0.285 acres		+		+	3200.00	=	3200.00
3. Mann Property Appraisal 0.249 acres		+		+	2200.00	=	2200.00
4. Muraco Property Appraisal 0.096 acres		+		+	1200.00	=	1200.00
5. Oneida Savings Property Appraisal 0.144 acres		+		+	1200.00	=	1200.00
Totals	1500.00	+		+	9,300.00	=	10,800.00
Purchase/Lease Equip.							
Totals							
<b>Totals</b>	<b>\$29,889.00</b>	<b>+</b>	<b>\$22,571.00</b>	<b>+</b>	<b>\$49,180.00</b>	<b>=</b>	<b>\$101,640.00</b>

- 4) **Budget Explanation-** On separate page provide detailed breakdown of the total for each expense item requested.  
5) **Other Funds-** List other funder's providing support, including in-kind service contributions  
6) **Capital Expenditures-** Any piece of work or equipment which exceeds \$500.00, please include (3) three price quotes from (3) vendors.

"Attachment C"			
Neighborhood Trail Link - October 29 <sup>th</sup> , 2004	South Berkey Drive		Completed
Total Cost- \$2310.60	Complete by Village of Chittenango DPW		
Equipment	hours	\$ per hour	Total
#6 Bus	10 hours	20.00	\$200.00
#5 Dump Truck	8 hours	35.05	280.40
#10 Pickup	4 hours	10.12	40.48
Bobcat	8 hours	15.95	127.60
Backhoe	8 hours	43.20	345.60
			Total- \$994.08
Man Hours	20 hours	\$21.42	Total- \$428.40
Materials			
5 Load of Runner Crush			\$208.50
1 load stone dust			25.20
26' of 14" pipe w/collar			142.96
1-2'x2'x3' catch basin			196.00
1-M109 frame & gate			190.00
2 bag mortar mix			7.78
			Total- \$770.44
Fence Install			
2 men	4 hours	\$21.42	85.68
Lumber			32.00
			Total- \$117.68
Berkey Drive	Neighborhood	Trail Access	Total- \$2310.60

# "Attachment D"

Creek Walk Link - Russell Street to Lake Street Side walk Total  
 Cost- \$18,054.34

Completed June 2006

580 feet x 5 feet wide x 4 inches deep

Service	Cost
Contractor	\$8260.00
Concrete	3795.00
Backhoe (40 hours)	1728.00
Dump Truck (40 hours)	1402.00
Runner Crush stone (35 ton)	246.34
Stone dust (2")	297.73
Equipment Operators (2 @40 hours)	1713.60
Basin Risers (3 each)	600.00
Concrete (3 bags)	11.67
Total- 18,054.34	

Creek Walk Link- Russell Street to Sullivan Park (Jill Street) Side walk Total  
 Cost - \$17,866.76

586 feet x 5 feet wide x 4 inches deep

Service	Cost
Contractor	\$8260.00
Concrete	3795.00
Backhoe (40 hours)	1728.00
Dump Truck (40 hours)	1402.00
Runner Crush stone (36 ton)	250.20
Stone dust (2"x 36 tons)	302.40
Equipment Operators (2 @40 hours)	1713.60
Basin Risers (2 each)	400.00
Concrete (4 bags)	15.56
Total- 17,866.76	

## "Attachment E"

### Estimate for Walking Trail from South Webber Area (10' x 1300')

Submitted

1 March 2005

(From South Webber Drive to Sullivan Park boundary)

#### Description of Project –

- Clean ditch from Webber Drive to Sullivan Park
- Remove brush and debris
- Make connections from Webber Drive/Forbes Ave. with fill as needed.

Contract out above- Equipment (*Taylor Enterprises*)(*dozer, Trac-hoe*)

Total **\$3,000.00**

#### Materials needed for project

- |  |       |            |
|--|-------|------------|
| • Matting – 3 rolls @ \$350 each (12.5' x 432')                      | Total | \$1,050.00 |
| • Runner Crush stone – 250 tons @ \$7.25/ton                         |       | 1,813.00   |
| • Stone dust – 150 tons @ \$8.50/ton                                 |       | 1,275.00   |
| • Drainage Basin and culvert pipe                                    |       | 1,000.00   |
| • Protective barrier (entrance and exit) gates 2<br>at \$300.00 each |       | 600.00     |

#### DPW In-Kind Services

Total **\$5,738.00**

#### Manpower

- |  |            |
|--|------------|
| • 1 Foreman @ \$19.37/hour                       | \$2,325.00 |
| • 2 Motor Equipment Operator's @<br>\$18.62/hour | 4,470.00   |

Total **\$6,795.00**

#### Equipment

- |                               |            |
|-------------------------------|------------|
| • 1 Backhoe @ \$43.20/hour    | \$5,184.00 |
| • 1 Loader @ \$44.50/hour     | 5,340.00   |
| • 1 Dump Truck @ \$29.45/hour | 3,534.00   |

Total **\$14,058.00**

**Grand  
Total** **\$29,591.00**

## **APPENDIX B – Photos of Existing Conditions**





## **Appendix C – Brochure**

## How can You help Build the Dream?



- \* Funding
- \* Manpower
- \* Equipment
- \* Planning
- \* Grant Writing
- \* Marketing
- \* Community Relations
- \* Liaisons with Businesses & Local Gov't

- \* Adopt-A-Bench - Rest Areas
- \* Adopt-A-Trail Program - Maintenance

\* Donations can be made payable to:  
Village of Chittenango Creek Walk  
and Neighborhood Trail Fund  
c/o Village of Chittenango Clerk

### ☐ YES - I want to volunteer

I am interested in helping in the following areas:

- ☐ Trail Work
- ☐ Public Contact:
- ☐ Professional Services:
- ☐ Leadership Roles:
- ☐ I can offer these skills:

Name \_\_\_\_\_

Address \_\_\_\_\_

Phone \_\_\_\_\_

E-mail Address \_\_\_\_\_



### A true partnership of effort!

Volunteers, private landowners, Village of Chittenango officials, NYS Dept. of Environmental Conservation, Town of Sullivan officials, civic groups and businesses are working to make this a premier neighborhood trail and creek walk system.

### Building Support

A Trail Action Plan, accepted by the Village of Chittenango Board, guides the sub-committee appointed by the Mayor and the Board. The committee advocates for the Trail, assisting Village officials in promoting the Trail to local agencies, service organizations, businesses, the public and the media. It supports local volunteer efforts, collaborating with non-profit organizations and public agencies to ensure the future of the trail.

Regular Meetings are held the 3rd Monday of the Month

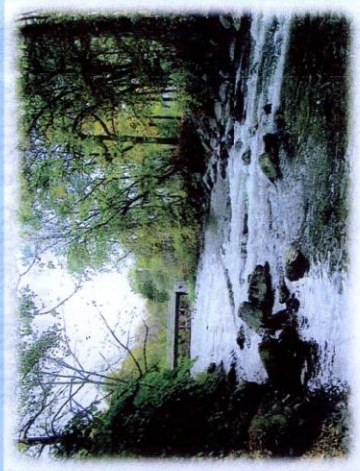
@ Village Hall Phone: 315-687-3936 Fax: 315-687-6622  
E-Mail: chittcreekwalk@yahoo.com

Business Address:  
Village of Chittenango  
222 Genesee Street  
Chittenango, NY 13037

Building A Dream, One Step At a Time



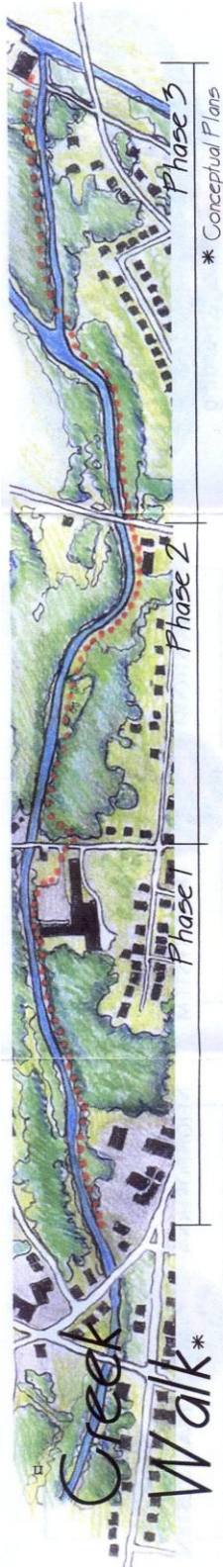
## VISION PLAN



A 3.3 mile system of Trails linking our Neighborhoods with the Community Park, Chittenango Creek, the Downtown Business District, Chittenango Landing Canal Boat Museum, and the NYS Old Erie Canal Park Trail.

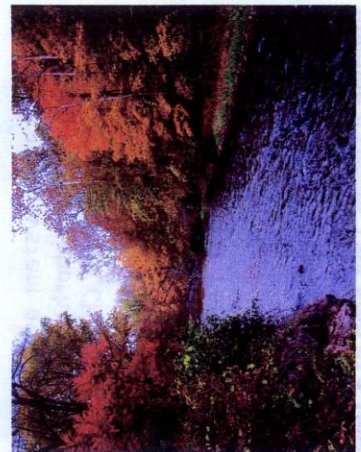
Building A Dream, One Step At a Time





## The Mission

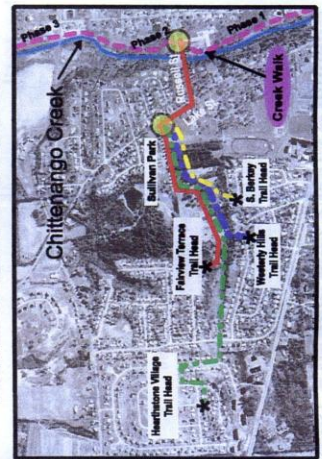
- To enrich the quality of life for the Village residents and visitors, connecting the community so that it is more cohesive.
- To increase accessibility and enhance opportunities for recreation, health and fitness, education and economic improvement, while focusing on areas of natural beauty and historic importance.



## Imagine

*Connecting our neighborhoods through a wide network of trails and walking paths. These would provide the framework to walk, jog, bicycle, fish, snow shoe and cross country ski through our beautiful Village. Walk along the famous Chittanooga Creek to the Historical Chittanooga Landing Canal Boat Museum. Stop along the way for a cool drink, a hot cup of coffee or a bite to eat at one of our many businesses in the center of the Village. Learn more about the natural and cultural history of the Chittanooga Creek environment and our community.*

## Neighborhood Trail System\*



## Project Benefits

- \* Recreational Opportunities
- \* Handicap Accessibility
- \* Improve Economic Vitality of Downtown Business and Services
- \* Educational Opportunities for our schools, citizens & visitors
- \* Strengthen neighborhood connections with the community as a whole
- \* Preserve Open Green Space forever
- \* Improve streambank conditions through Storm Water Management for Downtown and the community along the creek



## **APPENDIX D – Trail Vision Plan**





## RESIDENTIAL DEVELOPMENTS

1. TUSCARORA HEIGHTS
2. HEARTHSTONE VILLAGE
3. FAIRVIEW TERRACE
4. WESTERLY HILLS
5. LAURA COURT
6. BERKEY TRACT
7. BUTTON TRACT
8. BOYD TRACT
9. GENERAL SCHUYLER ESTATES
10. VALLEY ACRES

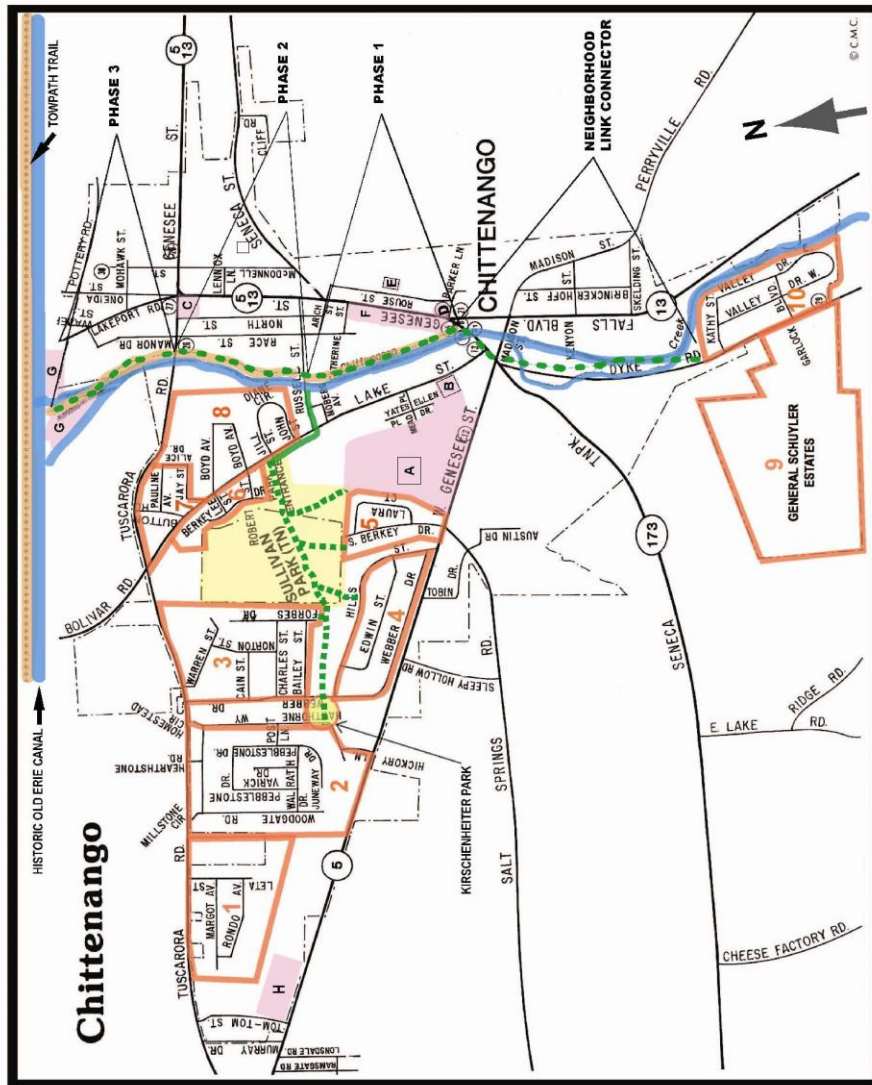
- VILLAGE PARK - KIRSCHENHEITER PARK
- TOWN OF SULLIVAN PARK

## CHITTENANGO CREEK AND HISTORIC ERIE CANAL

- A. CHITTENANGO CENTRAL HIGH SCHOOL (9-12)
- B. LAKE STREET ELEMENTARY SCHOOL (KOG-2)
- C. BANK
- D. LIBRARY
- E. VILLAGE MUNICIPAL BUILDING
- F. BUSINESS DISTRICT
- G. CHITTENANGO LANDING CANAL BOAT MUSEUM
- H. CHITTENANGO PLAZA

- SIDEWALKS: RUSSELL ST. BRIDGE TO LAKE ST. [COMPLETED SUMMER 2006]
- INTERSECTION LAKE ST./RUSSELL ST. TO SULLIVAN PARK ENTRANCE [PROPOSED 2007]
- CREEK WALK PHASE 1, 2, 3

## TRAIL VISION PLAN



6.5 MILES TO CNY NCT (LINK TRAIL)  
APPROX. 15 MILES TO FINGERLAKES TRAIL  
VIA LINK TRAIL

- NEIGHBORHOOD LINK CONNECTIONS
- PROPOSED: HILL STREET, DYKE ROAD
- PRE-EXISTING: HIGH SCHOOL INTO SULLIVAN PARK
- COMPLETED: 90. BERKEY DRIVE (#6 LAURA COURT) 10/04
- KIRSCHENHEITER PARK (#2 HEARTHSTONE VILLAGE) 10/05
- UNDER CONSTRUCTION: FORBES AVE. / SO. WEBBER DRIVE 2005-2007

## **APPENDIX E – U.S. Census Bureau Data**

Data Source: [U.S. Census Bureau](#)

Subject	Number	Percent
<b>EMPLOYMENT STATUS</b>		
<b>Population 16 years and over</b>	<b>3,645</b>	<b>100.0</b>
In labor force	2,548	69.9
Civilian labor force	2,548	69.9
Employed	2,442	67.0
Unemployed	106	2.9
Percent of civilian labor force	4.2	(X)
Armed Forces	0	0.0
Not in labor force	1,097	30.1
<b>Females 16 years and over</b>	<b>1,916</b>	<b>100.0</b>
In labor force	1,156	60.3
Civilian labor force	1,156	60.3
Employed	1,111	58.0
<b>Own children under 6 years</b>	<b>352</b>	<b>100.0</b>
All parents in family in labor force	223	63.4



<b>COMMUTING TO WORK</b>		
<b>Workers 16 years and over</b>	<b>2,400</b>	<b>100.0</b>
Car, truck, or van -- drove alone	2,077	86.5
Car, truck, or van -- carpooled	193	8.0
Public transportation (including taxicab)	0	0.0
Walked	59	2.5
Other means	31	1.3
Worked at home	40	1.7
Mean travel time to work (minutes)	23.6	(X)
<b>Employed civilian population 16 years and over</b>	<b>2,442</b>	<b>100.0</b>
<b>OCCUPATION</b>		
Management, professional, and related occupations	792	32.4
Service occupations	346	14.2
Sales and office occupations	710	29.1
Farming, fishing, and forestry occupations	7	0.3
Construction, extraction, and maintenance occupations	213	8.7
Production, transportation, and material moving occupations	374	15.3

<b>INDUSTRY</b>		
Agriculture, forestry, fishing and hunting, and mining	34	1.4
Construction	213	8.7
Manufacturing	404	16.5
Wholesale trade	92	3.8
Retail trade	312	12.8
Transportation and warehousing, and utilities	99	4.1
Information	101	4.1
Finance, insurance, real estate, and rental and leasing	174	7.1
Professional, scientific, management, administrative, and waste management services	196	8.0
Educational, health and social services	425	17.4
Arts, entertainment, recreation, accommodation and food services	174	7.1
Other services (except public administration)	107	4.4
Public administration	111	4.5
<b>CLASS OF WORKER</b>		
Private wage and salary workers	1,949	79.8
Government workers	352	14.4
Self-employed workers in own not incorporated business	141	5.8
Unpaid family workers	0	0.0

<b>INCOME IN 1999</b>		
<b>Households</b>	<b>1,835</b>	<b>100.0</b>
Less than \$10,000	113	6.2
\$10,000 to \$14,999	67	3.7
\$15,000 to \$24,999	236	12.9
\$25,000 to \$34,999	207	11.3
\$35,000 to \$49,999	438	23.9
\$50,000 to \$74,999	403	22.0
\$75,000 to \$99,999	202	11.0
\$100,000 to \$149,999	112	6.1
\$150,000 to \$199,999	49	2.7
\$200,000 or more	8	0.4
Median household income (dollars)	43,750	(X)
With earnings	1,548	84.4
Mean earnings (dollars)	54,569	(X)
With Social Security income	430	23.4
Mean Social Security income (dollars)	11,546	(X)
With Supplemental Security Income	19	1.0
Mean Supplemental Security Income (dollars)	7,253	(X)
With public assistance income	28	1.5
Mean public assistance income (dollars)	1,257	(X)
With retirement income	281	15.3
Mean retirement income (dollars)	15,685	(X)

<b>Families</b>	<b>1,283</b>	<b>100.0</b>
Less than \$10,000	38	3.0
\$10,000 to \$14,999	15	1.2
\$15,000 to \$24,999	93	7.2
\$25,000 to \$34,999	140	10.9
\$35,000 to \$49,999	352	27.4
\$50,000 to \$74,999	331	25.8
\$75,000 to \$99,999	172	13.4
\$100,000 to \$149,999	93	7.2
\$150,000 to \$199,999	49	3.8
\$200,000 or more	0	0.0
Median family income (dollars)	50,179	(X)
Per capita income (dollars)	20,014	(X)
<b><i>Median earnings (dollars):</i></b>		
Male full-time, year-round workers	34,787	(X)
Female full-time, year-round workers	25,902	(X)

<b>POVERTY STATUS IN 1999 (below poverty level)</b>		
<b>Families</b>	<b>53</b>	<b>(X)</b>
Percent below poverty level	(X)	4.1
With related children under 18 years	44	(X)
Percent below poverty level	(X)	5.7
With related children under 5 years	7	(X)
Percent below poverty level	(X)	2.9
<b>Families with female householder, no husband present</b>	<b>44</b>	<b>(X)</b>
Percent below poverty level	(X)	25.6
With related children under 18 years	44	(X)
Percent below poverty level	(X)	29.9
With related children under 5 years	7	(X)
Percent below poverty level	(X)	30.4

<b>Individuals</b>	<b>299</b>	<b>(X)</b>
Percent below poverty level	(X)	6.2
18 years and over	178	(X)
Percent below poverty level	(X)	5.3
65 years and over	45	(X)
Percent below poverty level	(X)	8.8
Related children under 18 years	101	(X)
Percent below poverty level	(X)	7.1
Related children 5 to 17 years	91	(X)
Percent below poverty level	(X)	8.1
Unrelated individuals 15 years and over	128	(X)
Percent below poverty level	(X)	16.7

(X) Not applicable

## **Appendix F - Fundraising Appeal Letter**

## **YOU CAN HELP BUILD THE DREAM**

February 19, 2007

Dear Trail Supporter,

The Village of Chittenango Creek Walk and Neighborhood Committee recently learned that our application for a Recreational Trails Program Grant for Phase I of the Creek Walk ranked fourth out of fourteen submitted in our Region in the category under which we applied. Unfortunately, funds allocated allowed for only the top two to receive awards. We will continue to pursue other opportunities. We did learn that we could have received higher points if we had had more documented certified donations or pledges. This kind of documentation would speak very strongly for community support of the trail project. Cash donations and/or pledges can be designated toward any aspect of the project. Examples might be a donation in the form of cash or in-kind service toward construction costs. For example: labor, materials, use and/or operation of equipment; or for trailside amenities. When evaluating the budget submitted with the application, grantors look for this kind of documented support from outside sources. It is then credited together with support from the Village to make up "Village Share" toward the total cost of the project. We have attached on a separate sheet a list of project needs for your consideration.

The deadline for the next open competitive grant for which we intend to apply is April 13, 2007. Your response would be appreciated by April 1, 2007. Feel free to contact us if you have any questions or additional ideas on how you might help. Committee meetings are open to the public and held the third Monday of the month at 7:00PM at the Municipal Building.

We hope that you will consider being a partner in this project that will be of benefit to our entire community. Feel free to contact us if you have any questions or additional ideas on how you might help.

Sincerely,

Committee Co-chairpersons  
William Nickal (315) 687-3334

Donna Lynch (315) 247-9253

E-mail: [chittcreekwalk@yahoo.com](mailto:chittcreekwalk@yahoo.com)

We provide the following possibilities for your consideration:



- Pledge of specified number of persons willing to donate a specific number of hours in manual labor.  
Skilled and unskilled workers needed. Donation of in-kind service @ prevailing rate/ hr.
- Operation and use of equipment: backhoe, roller, bucket loader, grader, dump truck, bobcat, power driven post hole auger, stump grinding @ prevailing rate for a specified number of hours
- Materials: specified amount of geotextile, #304.03 gravel, stone dust, topsoil, grass seed
- Benches (5) estimated cost @ \$ 420.00 ea. We have received donations for 2. (3 more are needed)
- Trash receptacles (5) estimated cost @ \$ 340.00 ea.
- Pet Stations (2) estimated cost \$ 241.00 ea.
- Fourteen space Bike rack ( 1 ) estimated cost \$266.00
- Gate construction and installation (2) estimated cost \$ 276.ea.

Cash donations should be directed to the Chittenango Creek Walk and Neighborhood Trail Fund. An account has been established at the Oneida Savings Bank specifically for this project. Account activity is handled by Village Treasurer, Patricia Quirk.

**APPENDIX G – Flier for September 28, 2006 Workshop**



## A Community Trails Workshop

Thursday, September 28, 2006

7:00 - 9:00 p.m.

The American Legion William Cain Post #1287  
707 Mohawk Street, Chittenango, NY

### A free public workshop to:

- \* Explore multi-use trail opportunities in Chittenango
- \* Update residents on the status of the trail system
- \* Seek new ideas and suggestions for trail design
- \* Provide residents with opportunities to become involved in the trail project
- \* Examine the health, economic, tourism and environmental benefits of trails in a community



Sponsored By:



The Chittenango Mayor & The Board of Trustees  
The Village of Chittenango Parks Commission  
The Chittenango Garden Club

For more information about the Healthy Trails, Healthy People Program  
call Parks & Trails New York at (518) 434-1583 or [www.ptny.org](http://www.ptny.org)

**Appendix H – 9/28/06 Participant Comment Summary**

The following is a summary of public comments given during the question and answer session of the 9/28/06 town meeting:

- Please post Creek Walk Updates on Village Website – Mayor has agreed.
- Can plan include going beyond Boliver Heights? Several ways have been considered including access through the back side of Sullivan Park and/or a sidewalk to cross Tuscora.
- Consider connecting to school trails. Side walks and “Safe Routes to Schools Program” should be incorporated into plan.
- Recommend getting school children on the trail to develop interest in natural environment and ownership of trail early in life. “Hooking” children also brings parents.
- Cross Country Coach commented he felt the trail would be great for the kids to run on to get off the roads for training.
- Police indicates they will be patrolling the trail. No motorized vehicles will be allowed except emergency vehicles and motorized wheelchairs. However committee is communicating with snowmobile groups in order to see what other options exist for them to get into town.
- Can there be access points to the creek, over the berm, along Race Street? In some areas, because of grade changes, the trail will veer away from Creek. We can look at some spurs to fishing points along the creek that may cross over the berm.
- A concern was raised that if fishing platform is in the middle of the trail kids may misuse it. Response that trail and platform will be 10’ wide and the area around it will be “opened up” to make it more visible and less desirable for illegal activity. Lighting may also be considered at this location.
- Make Fishing platform more accessible to persons with disabilities by locating closer to parking/ entrance. Committee will look again at that and other possible locations for the platform or additional access to the spot previously selected.
- Consider designating the trail as a “Drug Free Zone” (similar to school designation). Mayor supports this action.

## **Appendix H - 9/28/06 Questionnaire Summary**

The following is a summary of responses (in bold) to the questionnaire given at the 9/28/06 town meeting:

- 1) Will you or your family use the trails and creek walk?  
**(15) YES (0) NO (0) UNCERTAIN**
- 2) Check any of the activities you might participate in when using the trails.  
**(15) Walking (9) Bicycling (0) In-line skating (8) Bird watching**  
**(9) Wildlife observation (5) Photography (6) Snowshoeing**  
**(1) Running / jogging (1) Rehabilitation (4) Meditation**  
**(7) Relaxing /unwinding (6) X-country skiing (0) Pushing stroller**  
**(Peace & quiet, walk dog, shortcut) other**
- 3) Do you belong to a group or organization that would consider participating in some aspect of the trail development? **(11) YES (3) NO**
- 4) What is that organization and contact information?
- 5) **(Garden Club, Department of Public Works, Fire Department, Canal Museum, Chamber of Commerce, Lions Club, Boy Scouts, Police Department, Ski Club, Cycling Club, Adirondack Mountain Hiking Club)**
- 6) Would you consider joining the group of current community citizens who meet regularly to develop the Creek Walk Neighborhood Trails Project and donate your skills to its success? **(11) YES (0)NO (4) No Response**
- 7) Other:  
**Seven people asked to be notified of work details.**  
**One person asked that we contact his organization for a donation (Police Benevolent Association).**

The following is a summary of the responses to the survey:

1. Zip code **(13) 13037, (2) 13057**
2. My favorite form(s) of exercise: **7) walking/hiking, (5) bicycling, (3) Golf, (2) Running, (2) Cross country skiing, (1) Hunting, (1) Curves for Women.**
3. Are you limited in any way in any activities because of physical, mental, or emotional problems?  
**(0)Yes (14) No (1) Not sure**
4. Do you now have any health problem that requires you to use special equipment, such as a cane, a wheelchair, a special bed, or a special telephone? **(0) Yes (15) No (0) Not sure**
5. I use trails for exercise: **(6) More than once a week, (1) Once a week, (4) Occasionally, (2) Never,**

**(2\*) Once a month - \* These two respondents both wrote in that they are trail stewards for the NCT Link trail.**

6. I engage in moderate physical activity (i.e. brisk walking, a sport, or physically active hobby) for at least 30 min a day:

**(4) 5 or more times per week, (4) 3 times per week, (2) Once a week, (5) Occasionally, (0) Never,**

7. Finding time to exercise is hard because (check all that apply):

**(6) No time, (2) No convenient place to exercise, (1) No safe place to exercise, (0) No one to do it with, (1) Not a priority, (3) didn't answer question, (2) wrote in "it is not a problem, N/A"**

8. If Chittenango had a public trail along the river within the village, I would use it for walking or other forms of moderate physical activity.

**(4) 5 or more times per week, (7) 3 times per week, (2) Once a week, (2) Occasionally, (0) Never**

If not, why? **No responses here**



**Appendix J – 9/28/06 Workshop Evaluation Summary**

**1 Strongly Disagree      Strongly Agree 5**

1. The trail benefits information was useful and relevant.

1      2      3      4      5

**(Average 4.60)**

2. The physical activity and health information was useful and relevant

1      2      3      4      5

**(Average 4.46)**

3. The trail benefits presentation was delivered clearly and professionally.

1      2      3      4      5

**(Average 4.73)**

4. I learned something new about the benefits of trails.

1      2      3      4      5

**(Average 4.13)**

5. The images of other trails helped me visualize what a trail in my community could be like.

1    2      3      4      5

**(Average 4.40)**

6. The images of the proposed route/current conditions helped me visualize the proposed project.

1    2      3      4      5

**(Average 4.16)**

7. The Public Comments / Questions & Answers was a good way to allow everyone's ideas and questions to be heard.

1      2      3      4      5

**(Average 4.66)**

8. The workshop helped gauge public interest in the trail.

1      2      3      4      5

**(Average 4.30)**

9. I would recommend the workshop to other communities considering trail development.

1      2      3      4      5

**(Average 4.61)**

10. I felt my opinions/contributions were heard and respected.

1      2      3      4      5

**(Average 4.61)**

11. Suggestions for improving the workshops: **Shorten evaluation and presentations; Preview all audio visual presentations for usefulness and length**

12. Topics that should have been covered but were not: **No responses**

13. Suggestions for other persons/groups to be involved: **Get High School Art Department to help with trail signage and use OZ theme characters and names.**

14. I am interested in helping to develop a community trail: **(12) Yes (0) No (3) did not respond**

Why? **Community growth. Because I will use it.**

15. I learned about the workshop from: **(3) newspaper, (0) mailing, (3) poster, (5) friend, (0) telephone, (0) email, (4\*) Other (\*one who checked other wrote in "Brochure")**